Marcellus Town Board
Board Meeting
Wednesday, February 3, 2021
7:00 PM

Call to Order
Salute to Flag

1. Accept Monthly Minutes

11. Approve Monthly Activity

111. OLD BUSINESS

1V. NEW BUSINESS
- A. Fund Transfers – Parks/Rec
- B. Set date for Trash Days
- C. Budget Transfers – Bookkeeper
- D. Fund Balance Information

V. DISCUSSION AGENDA
- A. Reports from Department Liaisons
- B. Town Hall Discussions

Future Meeting Dates:

Workshop Meeting – Wednesday, February 17, 2021 – 5:30 pm – Town Hall
Planning/Zoning Meeting – Monday, March 1, 2021 – 7:00 pm – Town Hall
Town Board Meeting – Wednesday, March 3, 2021 – 7:00 pm – Town Hall

Town Offices will be closed Monday, February 15, 2021 -Presidents Day

INTEROFFICE MEMORANDUM

TO: THE MARCELLUS TOWN BOARD/ LORI PETROCCI

FROM: PHIL COCCIA

SUBJECT: FUND TRANSFER

DATE: 1/13/21

I would like approval to transfer the following funds:

A 7110.1Park Salary $20,000 to Park Capital Reserve

A 7110.4 Park Contractual $1000 to Park Capital reserve

Total Transfer $21,000 to be used for Tennis/Basketball Court Renovations

INTEROFFICE MEMORANDUM

TO: THE MARCELLUS TOWN BOARD/ LORI PETROCCI

FROM: PHIL COCCIA

SUBJECT: FUND TRANSFER

DATE: 1/13/21

-$30,015 Recreation Revenue Fees

-$12,000 Pavilion Rental

+$2000- Adult

Estimated Additional funds in the following lines

A7110.42 Park Recreation Contractual-	$7000
A7310.1 Youth Salary-	$52,000
A7310.4 Youth Recreation Contractual-	$16,000
A7620.1 Adult Recreation Salary-	$12,000
A7620.4 Adult Recreation Contractual	$12,000
A8810.4 Cemetery Contractual	$3,000

Budget Funding not spent	$102,000
- Loss Revenue (pavilion/youth)	$42,615
*Total	$59385

(*Total to be moved to Fund Balance, Comprehensive plan, Capital Reserve)

INTEROFFICE MEMORANDUM

TO: THE MARCELLUS TOWN BOARD

FROM: LORI PETROCCI

SUBJECT: BUDGET TRANSFER

DATE: 2/3/21

CC: LORI PETROCCI

Due to the anticipated increase in unemployment claims, please approve an additional budget transfer of $700, from the Unemployment Reserve (A815) to the General Fund expense line A.9050.8000 to cover unemployment claims due to Covid-19. Also, due to the higher amounts of unemployment, please approve a transfer of $5,000 from the Fund Balance (A911) to the Unemployment line (A.9050.8000).

At year-end, any of the remaining money transferred will be returned to the account it came from.