

Marcellus Town Board
Regular Meeting
Wednesday, April 6, 2022
6:30 PM

Call To Order

Salute to Flag

1. Waive the Reading and Accept the Minutes

11. Approve Monthly Activity

111. OLD BUSINESS

- A. Guidelines on use of Meeting Room
- B. Double Utility Poles

1V. NEW BUSINESS

- A. Dedication of New Building – Old Home Days
- B. Assessor – Jeff Lowe
- C. Change in Submittals to the Onondaga County Planning Board
- D. Participation in the Old Home Days Parade
- E. Cemetery - Permissive Referendum
- F. Time Clock

V. DISCUSSION AGENDA

- A. Sign Law

VI. ADJOURNMENT

Future Meeting Dates:

Town Workshop Meeting - Wed., April 20, 2022 – 6:30 PM – Town Hall

Planning/Zoning Meeting – Mon. May 2, 2022 -6:30 pm – Town Hall

Town Board Meeting – Wed. May 4, 2022 – 6:30 pm – Town Hall

Trash Days:

Fridays – April 29, May 6 and May 13, 2022 – 8:00 am – 12 Noon

Saturdays, April 30, May 7 and May 14, 2022- 8:00 am – 12 Noon

Shred Day – Saturday, May 14, 2022 – 8:00 am – 12 Noon

Use of Meeting Room by Outside Groups

(Ideas that Supervisor Pollard had and suggested at a previous meeting)

1. Only Local Municipal Entities and Not-For -Profit Groups
2. NO Alcohol, No Food
3. Return the Room to Original Meeting Room Configuration
4. Request has to be authorized by the Town Board
5. A Key will be issued to the leader of the group and it will be the responsibility of that person to make sure the building is locked after the event.
6. No Smoking
7. No Drugs



J. Ryan McMahon, II
County Executive



Ben Walsh
Mayor



SYRACUSE - ONONDAGA COUNTY PLANNING AGENCY

Daniel Kwasnowski, AICP
Planning Director

Don Jordan
Deputy Director

March 18, 2022

Onondaga County 239 Referrals Draft Exemption Agreement

- In an effort to modernize and streamline the land use review process, the county is proposing replacing existing exemption agreements relative to NYS GML 239 referrals based upon the difference between county-wide versus local concern decisions.
- Exemption agreements were initially established in 1993.
- The language of GML 239 has changed over 29 years, the current agreements do not accurately reflect state law, nor do they include all the actions that can be included based upon SOCPAs review of cases over the years.
- The county desires to reduce the number of referrals, making it easier for local municipalities, the county, and of course developers and property owners seeking to develop their property.
- The county also desires to focus on county-wide impacts and not replicate the role of the local planning board.
- To this end we are proposing the attached exemption agreement to be approved by the Onondaga County Legislature.
- Before sending to the Legislature for their approval we are providing the draft agreement in order that towns and villages can comment on the document.
- The county also wishes to recruit more towns than 1993 where 15 out of 19 towns entered into the agreement, and 13 of 15 villages entered.

Attached is the draft agreement to review with your attorney and planning and zoning boards. This may be sufficient to present to your Town or Village Board to authorize you to enter into the agreement with the county.

Please submit any comments by Monday April 11, 2022.

Following comments and any revisions the agreement language will go before the Onondaga County Legislature for approval.

If approved by the Legislature the county will send you the final agreement to be signed and returned.

If you have any questions on the referral process, please see our website:

<http://ongov.net/planning/documents/OCPBGuide7-27-20draft.pdf>

Or feel free to call or email DanielKwasnowski@ongov.net at any time to discuss further.

DEPARTMENT: Planning

CONTRACT NO. _____

A G R E E M E N T

THIS AGREEMENT, made this _____ day of _____, [Year] by and between the COUNTY OF ONONDAGA, a municipal corporation of the State of New York, by J. Ryan McMahon, II, its County Executive, hereinafter called the "County", and the [Municipality], by [Name], its [Supervisor/Mayor], [Address], hereinafter called the "[City/Town/Village]";

W I T N E S S E T H:

WHEREAS, General Municipal Law Sections 239-m and -n require that notice of certain proposed municipal planning, zoning, subdivision and other land use actions be submitted to the Onondaga County Planning Board for review and recommendation unless exempted by an agreement approved by the governing bodies of the municipal agency and the County Planning Agency that such matter is of a local rather than an inter-community or county-wide concern; and

WHEREAS, the Onondaga County Legislature and the [City/Town/Village] have approved such an agreement exempting the following actions as actions of local concern:

Area Variances solely seeking relief for:

1. Residential front, side, or rear yard setbacks or lot depth;
2. Height of any buildings;
3. Residential accessory structures;
4. Reductions in the number of parking spaces.

Subdivisions, that solely consider:

1. Creation of up to 3 parcels;
2. Combination of lots;
3. Lot line adjustments.

Special Permits, that solely consider:

1. Co-location of telecommunication equipment and accessories on existing towers and structures;
2. Façade or interior/exterior commercial building modifications;
3. A change of tenant in a commercial or mixed use building;
4. Residential accessory structures;
5. On-premises signs.

Site Plan Reviews or Project Site Reviews, that solely consider:

1. Co-location of telecommunication equipment and accessories on existing towers and structures;
2. Façade or interior/exterior commercial building modifications;
3. A change of tenant in an existing commercial or mixed-use building;
4. Residential accessory structures;

5. On-premise signs;

Zoning Actions or Amendments, involving:

1. Administration and fees;
2. Interpretations of language;

NOW THEREFORE, the parties hereto mutually agree that the above described planning, zoning, site plan and subdivision actions are henceforth exempt from the Onondaga County Planning Board referral requirements of General Municipal Law Section 239-m and -n; and be it further

AGREED, that the term of this Agreement shall be for a five (5) year period commencing on the date last executed by either party hereto ("initial term"), which initial term shall be automatically renewed for additional five (5) year periods ("renewal term(s)") unless and until a party provides written notice to the other party of its intent not to renew this Agreement at least thirty (30) days prior to the expiration of the initial term or any applicable renewal term; and

AGREED, that the [City/Town/Village] shall not be precluded, at its discretion, from submitting any such action for referral to the Onondaga County Planning Board pursuant to the provisions of the General Municipal Law Sections 239-m and -n, in which case such referral shall comply with and be bounded by all requirements and time frames associated with said action; and be it further

AGREED, that the [City/Town/Village] may at any time request assistance of the Syracuse-Onondaga County Planning Agency in making a determination of the applicability of these provisions, and/or request an informal review for exempt items.

AGREED, that this document shall take effect upon execution by both parties.

Dated: _____, [Year]

County of Onondaga
By: _____
J. Ryan McMahon, II, County Executive

Dated: _____, [Year]

[City/Town/Village] of [Municipality]
By: _____
[Name], [Supervisor/Mayor]

Marcellus Olde Home Days Parade Invitation

Past and Future Parade Participants,

It is with great pleasure that we extend this invitation to you and your organization to participate in the 2022 Olde Home Days Parade on Saturday, June 6th. *4/5*

Due to the unfortunate cancellation of the parade the past two years due to the pandemic, the parade committee wishes to make this year's parade extra spectacular! To do this, we need your enthusiastic participation.

To ensure your place in the parade, please complete the attached form and return it to Helen Shaffer, email address: hvshaffer@yahoo.com.

We hope to see you at this year's parade to celebrate all that is Marcellus.

Very truly yours,

James Gascon
Parade Director



TimePilot Corporation
 340 McKee St.
 Batavia, IL 60510
 Phone: 630.879.6400

Quotation

Date	Estimate #
3/16/2022	871GL

Name / Address
Town of Marcellus Laurie Stevens

			Project
Description	Qty	Rate	Total
TimePilot Vetro Kit includes:		469.00	469.00T
Vetro Time Clock			
Software w/Quick Start Guide & template			
10 IButtons			
Mounting Screws			
Power Supply			
USB drive			
Vetro, power supply and USB	2	289.00	578.00T
Package of 30 iButtons in Black Keyfob		159.00	159.00T
TimePilot Annual Support		179.00	179.00
Vetro Battery Backup	3	59.00	177.00T
		Subtotal	\$1,562.00
		Sales Tax (0.0%)	\$0.00
		Total	\$1,562.00