

Town of Marcellus
Workshop Meeting
Wednesday, December 18, 2024
6:30 PM

Call to Order

Salute to Flag

I. Approve Financials

II. Old Business

- A. Solar Law
- B. Tim's Pumpkin Patch PUD
- C. Sewer Contract with the Village
- D. Modify Zoning Regulations to Include Outdoor Concerts
- E. Comprehensive Plan

III. New Business

- A. Appoint Deputy Court Clerk

IV. Discussion Agenda

- A. Fire Department

V. Adjournment

Future Meeting Dates

Town Board- End of the Year Meeting- Monday, December 30, 2024 – 6:30 pm - Town Hall

Public Hearing- Solar Law – Wednesday, December 30, 2024 – 6:30 pm - Town Hall

Public Hearing- Fire Services and MAVES 2025 Contracts- December 30, 2024-6:30 pm–Town Hall

Planning/Zoning Meeting- Monday, January 6, 2024 - 6:30 pm- Town Hall

Organizational Meeting- Wednesday, January 8, 2025 - 6:00pm – Town Hall

Town Board Meeting- Wednesday, January 8, 2025 - 6:30pm – Town Hall

Workshop Meeting – Wednesday, January 22, 2025 - 6:30pm - Town Hall

TOWN OF MARCELLUS JUSTICE COURT
22 EAST MAIN STREET
MARCELLUS, NEW YORK 13108

December 3, 2024

Olivia Dunn
[REDACTED]

Marcellus, New York 13108

Dear Ms. Dunn.

Marcellus Justice Court is pleased to offer you the position of Deputy Court Clerk. We are very excited about the potential you bring to the Court.

We anticipate your start date will be Monday January 6th, 2025.

As discussed, you will work directly with Mary Beth Lollis-Barnell, Sr. Clerk in the Court Office, as your immediate supervisor.

Once you complete your orientation as Deputy Clerk, you will also work with and under the supervision of myself and The Honorable Daniel J. Falge.

You will also be required to complete the mandatory yearly training provided by the Office of Court Administration, throughout the year.

Your duties will vary including but not limited to:

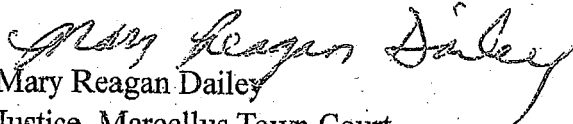
- 1) Answering telephone calls
- 2) Opening and distributing mail
- 3) Talking with the public at the Court Window
- 4) Assisting during weekly Court proceedings

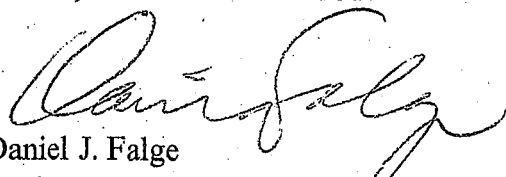
You will have 10 hours per week, at \$18.00 per hour, there are no benefits offered at this time.

Please contact the Court Office when you receive this letter.

Welcome.

Sincerely,


Mary Reagan Dailey
Justice, Marcellus Town Court


Daniel J. Falge
Justice, Marcellus Town Court