

Marcellus Town Board
 Workshop Meeting
 Wednesday, January 21, 2026
 6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, January 21, 2026, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Jane Attley	Supervisor
Jeff Berwald	Councilor
Percy Clarke	Councilor
Terry Hoey	Councilor
Karen Pollard	Councilor

Also Present: Mike Ossit, Highway Superintendent; Don MacLachlan, Park and Recreation Director; Linda Wilcox, Denis Donovan, Priscilla Carmody, Jim Rossiter, John Pawlewicz, Art Hudson, Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #1 for January 14, 2026. Claim # 159125.

	Expense	
General Fund		\$282.84
Total		\$282.84

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #1 for January 20, 2026. Claim #'s 159141-159150.

	Expense	
General Fund		\$22,845.06
Part Town General		2,539.94
Townwide Highway		6,305.27
Trust and Agency		755.77
Total		\$32,446.04

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #12 for January 21, 2026. Claim #'s 159106-159117,159126-159127,159131.

	Expense	
General Fund		\$11,102.70
Townwide Highway		4,571.57
Total		\$15,674.27

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #1 for January 22, 2026. Claim #'s 159118-159130, 159132-159140.

	Expense	
General Fund		\$16,919.32
Townwide Highway		93.07
Part Town Highway		40.00
Fire District		89,983.50
Ambulance Fund		76,725.00
Sewer District		49,039.73
Trust and Agency		1,132.50
Total		\$233,933.12

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #12 for January 23, 2026. Claim # 159160-159161.

	Expense	
General Fund		\$7,747.92
Total		\$7,747.92

Councilor Pollard asked if Syracuse Technologies is the new IT company for the Town of Marcellus. She inquired about the contract terms. The Town has a month-to-month contract that can be cancelled with 30-day advance notice from either party.

Councilor Pollard asked Don MacLachlan, Park and Recreation Director for clarification on the Connor Fence Company Inc. bill regarding the softball/baseball field. **Don** said the mesh was replaced and the fence/wing was increased to six feet high for safety reasons. **Supervisor Attley** asked if this is included with the backstop, **Don** replied yes.

Supervisor Attley asked if the team benches purchased from Belson Outdoors are also for the softball/baseball field. **Don** replied yes but we have not received them, they will be delivered next week. **Supervisor Attley** asked where the new Mustang Country signs will be placed. **Mike Ossit, Highway Superintendent** stated new updated signs were ordered with the State Championship information displayed on them and they will be placed at the entries of the Town.

Councilor Clarke made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers and pay the bills for January 14, 2026, January 20, 2026, January 21, 2026, January 22, 2026, and January 23, 2026.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Supervisor Attley received an email from a resident thanking Mike Ossit, Highway Superintendent and the Highway staff for their help with a partially fallen tree and branches that were hazardous to bigger vehicles traveling on the road. The debris was unmanageable for the resident, and they asked for assistance from the Highway Department. The Highway staff responded quickly and resolved the issue in

a timely manner. The resident stated, “we are lucky to have such a responsive and competent Highway Department in Marcellus.”

Old Business:

Fire Department Roof Repair: The Fire Department roof is leaking. Mike Ossit, Highway Superintendent, got two quotes for the repairs. Welch Construction Inc did not have time to complete the job, J&B Installations, Inc completed the previous roof for the Fire Department. The perimeter of the truck bay material is shrinking; it is a rubber roof. The estimate is to complete the entire perimeter. The total cost for the job, including prevailing wage, is \$4,800.00. Dave Card, Fire Department President informed Mike Ossit, Highway Superintendent the Fire Department will pay for the repairs. The Town will submit prevailing wage paperwork to the State.

Councilor Berwald made a motion seconded by Supervisor Attley to approve the quote from J&B Installations, Inc to repair the Fire Department roof at a total cost of \$4,800.00.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Councilor Hoey received an email from Millennium Strategies on a grant opportunity alert. NYS Division of Homeland Security and Emergency Services FY 26 Volunteer Fire Infrastructure & Response Equipment (V-FIRE) Grant Program FY26. NYS Division of Homeland Security and Emergency Services is currently accepting applications through the grant program. Eligible funding categories: Facility Construction or Renovation Projects: Grants of up to \$1 million will be provided for the construction of new fire station and training facilities as well as for the renovation or expansion of existing fire stations and training facilities. Equipment Projects: Grants of up to \$500 thousand will be provided for the acquisition of personal protective equipment (PPE), PPE washers/extractors, PPE dryers, self-contained breathing apparatus (SCBA), SCBA fill stations, SCBA testing equipment, radio's/communication equipment, and firefighter rehabilitation equipment. Interested applicants may apply for funding through the V-Fire grant program under one of the below listed funding categories.

Councilor Pollard asked for this topic to be added to the February 4, 2026, agenda.

New Business:

CNYSPCA 2026 Contract: This is a contract between the Town of Marcellus and CNYSPCA for cruelty investigations. The cost of this service for 2026 is \$2,268.00. The fee has increased by \$108.00 since 2025. The CNYSPCA will promptly respond to, investigate violations of and enforce provisions of Article 26 of the Agriculture and Markets Law of the State of New York which are reported to it by the Town of Marcellus, and which are occurring within the boundaries of the municipality. Such services include as necessary seizure of, removal and shelter of any animal found to be the subject of a violation of the above-mentioned law.

Councilor Pollard made a motion seconded by Councilor Berwald to approve the 2026 CNYSPCA contract for \$2,268.00 and Authorize Supervisor Attley to sign the contract.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Discussion Agenda:

Fire Department Financials: The Marcellus Fire Department turned in their financial statements through December 31, 2025, and their 2024 audit. A copy is available at the Town Clerk’s Office upon request during business hours 8:30AM-4:00PM Monday through Friday.

Councilor Pollard inquired about the remaining \$39,689 balance from Fire Department account at the end of 2025 and that it was transferred to the truck reserve bringing the current total to \$486,936 in the truck reserve. Dave Card did confirm this information prior to the meeting with the Town Clerk.

Councilor Berwald raised concerns with the 2024 audit received from the Fire Department. The audit has the building and grounds as a fixed asset. The Town owns the building the Fire Department does not. Councilor Berwald also is questioning the value that the building is listed as.

Councilor Hoey asked what a good intent call is?

Art Hudson, Marcellus Fire Department member, said a good intent call can be multiple things, a cat in a tree or smoke spotted behind a house that turns out to be nothing.

Councilor Clarke asked if cancelled enroute counts as a call.

Art Hudson, Marcellus Fire Department member, confirmed cancelled enroute still counts as a call.

Highway Department:

Agreement for the Expenditure of Highway Moneys: Every year the Town receives an Agreement for the Expenditure of Highway Moneys between the Town and Onondaga County. This Agreement is signed by all the Board Members and the Highway Superintendent. It is an overview of some of the work to be done with the possibility of State Aid for the repair and improvement of highways.

Mike Ossit, Highway Superintendent turned in his 2026 Highway Department inventory. Mike attended a School Board meeting to discuss the program he is a part of. He works with staff and high school students. The Marcellus Together meetings have been going well, Mike attends to represent the Town. More salt has been delivered. The Highway staff is doing a great job keeping the roads clear.

Don MacLachlan, Park and Recreation Director will be adding a third moonlight walk on February 28, 2026. The Ice-skating rink is open at the park.

Adjournment: Councilor Clarke made a motion seconded by Councilor Berwald to adjourn the Workshop Meeting at 6:50 PM.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Respectfully submitted,

Rosemary Tozzi
Town Clerk