

Town of Marcellus
Workshop Meeting
Wednesday, June 17, 2026
6:30 PM

Call to Order

Salute to Flag

I. Approve Financials

II. **Old Business**

A. Sewer District Consolidation

III. **New Business**

A. Cyber Awareness Training for Staff

B. Recreation Field Trip Petty Cash

IV. **Discussion Agenda**

A. Fire Department

B. Set Fire Department Budgetary Discussion for Next Year

C. Fire Department Financials

V. **Adjournment**

Future Meeting Dates

Town Board Meeting- Wednesday, July 1, 2026- 6:30 pm- Town Hall

Comprehensive Plan Committee Meeting- Monday, July 6, 2026 – 2:00 pm- Town Hall

Planning/Zoning Meeting-Monday, July 6, 2026 - 6:30 pm- Town Hall

Workshop Meeting- Wednesday, July 15, 2026- 6:30 pm- Town Hall

Rosemary Tozzi

From: Samuel Pearce <spearce@cusetech.com>
Sent: Friday, June 5, 2026 12:22 PM
To: Rosemary Tozzi
Subject: Courtesy Cyber Awareness Training for Staff

Hi Rose,

Hope all is well, and that you're enjoying the nice summer weather. Time flies – it's been almost a year now that we've been working together. Thanks again for the opportunity to assist Town of Marcellus. Our entire team (but especially Arianna) is happy to support you.

As part of your ongoing service level agreement, I would like to come onsite in the near future to conduct a cyber awareness training for your staff. This is a training session that is provided to you as a courtesy because of your service agreement. There is no cost, but we highly recommend it.

Many of our clients' insurers have started including a checkbox in their underwriting processes, asking customers to indicate that their staff complete an annual cyber awareness training (in addition to the other checks they ask for like MFA for email, firewalls, endpoint protection, etc...) Towns and municipalities are no exception, as your staff handles data that cyber-attackers value.

To assist, we provide the training at no additional cost to our service level clients. We come in and conduct the training for your staff, which takes about two hours. I personally lead the training, and our goal is to be very engaging, include a lot of Q&A and discussion. It's generally been very helpful for the employees. Your staff receive certificates of completion as well, so that you're able to demonstrate satisfying that insurance compliance.

I know it can be difficult to get everyone together for a couple hours, but hopefully it's something we can plan in advance and get on the calendar. Let me know what you think please, and certainly let me know if you have any questions. Thanks Rose.

Thanks,

Samuel Pearce, General Manager | Syracuse Technologies
(315) 679-5360 | spearce@cusetech.com
<https://www.cusetech.com>

Marcellus Volunteer Fire Department, Inc.
 Financial Statement Expenses
 For the Period January 1, 2026 thru May 31, 2026

JUN 04 2026

Town of Marcellus

Number in parenthesis indicates UNDER budget, number without parenthesis indicates OVER budget.

Acct #	Acct Name	Amount	Budget	Difference
<u>Admin</u>				
5000	Computer	1,628.00	16,634.00	(15,006.00)
5001	Insurance	14,124.00	25,000.00	(10,876.00)
5002	Legal & Accounting	-	15,000.00	(15,000.00)
5003	Office Supplies	90.00	3,000.00	(2,910.00)
5004	Postage	156.00	1,000.00	(844.00)
5005	Admin Miscellaneous	-	-	-
5006	Outside Services	2,749.00	5,000.00	(2,251.00)
5007	Travel	-	-	-
5008	Chief's Car	-	12,000.00	(12,000.00)
	Group Total	18,747.00	77,634.00	(58,887.00)
<u>Building</u>				
6000	Cleaning	3,221.00	9,000.00	(5,779.00)
6001	Utilities & Telephone	17,186.00	25,000.00	(7,814.00)
6002	Building Repairs & Maintenance	4,564.00	30,000.00	(25,436.00)
6003	Building Supplies	549.00	3,000.00	(2,451.00)
	Group Total	25,520.00	67,000.00	(41,480.00)
<u>Operations</u>				
7000	Turn Out Gear	299.00	10,000.00	(9,701.00)
7001	Communications Equipment	1,194.00	38,000.00	(36,806.00)
7002	Fire Truck Supplies/Loose Eqpmnt	1,828.00	4,000.00	(2,172.00)
7003	Truck & Vehicle Repairs & Maintenance	10,375.00	30,000.00	(19,625.00)
7004	Small Equipment Maintenance	617.00	5,000.00	(4,383.00)
7005	SCBA	288.00	8,000.00	(7,712.00)
7006	Fire & EMS Training	-	6,000.00	(6,000.00)
7007	Fire Protection	-	3,000.00	(3,000.00)
7008	Membership Recognition	1,346.00	2,500.00	(1,154.00)
7009	Physicals/Fit Test	150.00	9,500.00	(9,350.00)
7010	Fuel	1,749.00	6,000.00	(4,251.00)
7011	Response Supplies	-	2,000.00	(2,000.00)
7012	EMS Supplies	-	4,000.00	(4,000.00)
7013	Dress Uniforms	1,117.00	2,000.00	(883.00)
	Group Total	18,963.00	130,000.00	(111,037.00)
	Grand Total	63,230.00	274,634.00	(211,404.00)

Marcellus Volunteer Fire Department, Inc.
Expense by Payee
for the period of 05/01/2026 to 05/31/2026

Name	Amount
Aplos Software	\$49.50
Ascenzi & Corbis (Quickbooks)	\$100.00
Card Plumbing & HVAC, Inc.	\$577.08
Har-Rob Fire Apparatus	\$1,835.00
Jan-Pro	\$655.60
McNeil & Co., Inc.	\$5,989.46
Monroe Extinguisher Company, Inc.	\$799.00
Morgan Rubbish Removal, Inc.	\$2.76
NYSMEC	\$8,021.84
Onondaga County Dept of Transportation	\$642.70
Provos Auto Parts	\$14.65
SpectraSite	\$238.82
Spectrum Enterprise	\$360.44
Windstream	\$182.40
Total	\$19,469.25

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JUN 04 2026
Town of Marcellus

Account	Current Account Balance	Current CD/MM balance	Total
Building Reserve	\$21,772	\$0	\$21,772
Truck Reserve	\$233,582	\$373,340	\$606,922
Capital Reserve	\$10,000	\$0	\$10,000
Contract Checking	\$33,863	\$0	\$33,863

This statement current as of May 31, 2026

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JUN 04 2026

Town of Marcellus