

Marcellus Town Board
Workshop Meeting
Wednesday, June 17, 2026
6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, June 17, 2026, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Jane Attley	Supervisor
Jeff Berwald	Councilor
Percy Clarke	Councilor
Terry Hoey	Councilor
Karen Pollard	Councilor

Also Present: Mike Ossit, Highway Superintendent; Don MacLachlan, Park and Recreation Director; Linda Wilcox, Town Historian; Dave Card, Fire Department; Tom Lathrop, Bill Southern, Art and Nancy Hudson, Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #6 for June 17, 2026. Claim #'s 159663-159693 and 159695.

	Expense
General Fund	\$13,031.87
Part Town General	2,495.90
Townwide Highway	2,252.70
Part Town Highway	28,749.94
Fire District	8,590.25
Ambulance	1,214.00
Total	\$56,334.66

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #6 for June 18, 2026. Claim #'s 159696-159718.

	Expense
General Fund	\$45,091.48
Part Town General	3,010.24
Townwide Highway	170.42
Part Town Highway	16,059.39
Trust and Agency	1,888.27
Total	\$66,219.80

Councilor Berwald made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers and pay the bills for June 17, 2026, and June 18, 2026.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Old Business:

Sewer District Consolidation: Mr. Gascon, Town Counsel is preparing documents to move forward with this process.

New Business:

Cyber Awareness Training for Staff: Syracuse Technologies offers cyber awareness training for Town staff as part of the service agreement the Town has with Syracuse Technologies. The course is two hours and will be held at Town Hall. There is no cost to the Town. Staff will receive a certificate of completion, that is insurance compliant. Hours of operation at Town Hall will be affected during the training as many departments will be attending the training and unavailable to the public.

Recreation Field Trip Petty Cash: The Recreation Department is requesting \$500.00 petty cash for the recreation field trips during the summer program. This process was started during the 2025 season. The petty cash will be turned into accounting at the end of the season. All monies will be accounted for with receipts and documentation of funds spent.

Councilor Pollard made a motion seconded by Councilor Berwald to approve \$500.00 in petty cash for the Recreation Department summer program.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Discussion Agenda:

Fire Department: Dave Card has requested a meeting with Supervisor Attley; he inquired the status of the meeting as nothing has been scheduled. Dave would like to schedule the Fire Department budgetary meetings. He is requesting more time than in the past as he feels more discussion needs to take place for the Town Board to understand the needs of the Fire Department.

Dave met with the Marcellus Tax Assessor, Jeff Lowe, and discovered that there is a difference of nine taxable parcels between MAVES and the Fire Department. MAVES is collecting taxes on 3,026 and the Fire Department is only collecting taxes on 3,017. Dave asked the Town Board if they knew why this had occurred. The Town Board was unaware of this situation and referred him to meet with Jeff Lowe to discuss the matter.

Dave requested to meet with Town Board members to discuss the needs of the Fire Department. He asked to meet with one or two per meeting. **Councilor Pollard** disagreed with the request and stated it should be a public meeting with all Board members present. After some discussion it was decided that the July 15, 2026, Workshop meeting will be designated to the Fire Department to discuss the needs, and any other topics or issues Dave would like to address.

Fire Department Financials: The Marcellus Fire Department turned in their financial statements through May 31, 2026, and the chief's report. A copy is available at the Town Clerk's Office upon request during business hours 8:30AM-4:00PM Monday through Friday.

Councilor Berwald scheduled the CPR/AED training for July 1, 2026, at 9:00 am at Town Hall. MAVES will be providing the training at no cost to the Town. All interested staff are welcome to join. Hours of operation at Town Hall may be affected during the training as many departments will be attending the training and unavailable to the public.

Councilor Pollard brought up the subject of data collection centers and stated the County will be sending out guidelines regarding this topic.

Mike Ossit, Highway Superintendent W2O gave an assessment of the Platt Rd pump station. The cost is the same to repair the old pump or purchase a new one. W2O strongly suggested making Platt Rd pump station a priority in the near future as emergency call outs will most likely become more frequent and projects of this nature only become more costly with time.

Adjournment: Supervisor Attley made a motion seconded by Councilor Clarke to adjourn the Workshop Meeting at 7:00 PM.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Respectfully submitted,

Rosemary Tozzi
Town Clerk