

Marcellus Town Board
Town Board Meeting
Wednesday, June 3, 2026
6:30 PM

A Regular Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, June 3, 2026, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present:	Jane Attley	Supervisor
	Jeff Berwald	Councilor
	Terry Hoey	Councilor
	Karen Pollard	Councilor
Absent:	Percy Clarke	Councilor

Also Present: Mr. Gascon, Town Counsel; Don MacLachlan, Park and Recreation Director; Linda Wilcox, Town Historian; Bill Southern, John Pawlewicz, Patricia Bishop, Chris Christensen, Dave Card, Fire Department; Joel McNally, Fire Department; Art and Nancy Hudson, Dallas Wilson, Riley Sullivan, Suzanne Tobin, Deputy Town Clerk.

Waive the Reading and Accept the Minutes: Councilor Berwald made a motion seconded by Councilor Hoey to waive the reading and accept the minutes as submitted by the Town Clerk for May 6, 2026, Town Board meeting and May 20, 2026, Workshop meeting.

Ayes – Attley, Berwald, Hoey and Pollard

Carried

Monthly Activity: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 for May 22, 2026, Claim # 159613.

Expenses

Trust and Agency	69.40
Total	\$69.40

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #6 for June 3, 2026, Claim 's # 159622-159653.

Expenses

General Fund	\$15,074.66
Part Town General	1,092.00
Townwide Highway	238.18
Part Town Highway	2,812.79
Fire District	89,983.50
Ambulance Fund	76,725.00
Trust and Agency	203.17

Total	\$186,129.30
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Board Members were given the Activities Report as of May 28, 2026. Fiscal year 2026 Period 5.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,313,693.25)	559,918.61
Part Town General	(219,188.81)	74,327.03
Townwide Highway	(596,407.20)	244,989.44
Part Town Highway	(390,556.50)	71,983.71
Fire District	(447,361.74)	208,796.50
Hydrant Fund	(3,491.33)	1,797.83
Ambulance Fund	(311,766.41)	155,882.50
Sewer District	(216,035.47)	71,549.48
Water District	(174,768.23)	87,952.90

Bank Balances:

The total of all Bank Balances for April 2026 is \$6,037,764.62

Councilor Hoey made a motion seconded by Councilor Berwald to approve the Abstract of Audited Voucher Reports for May 22, 2026, and June 3, 2026, the Activities Report as of May 28, 2026, and the bank balance as of April 2026.

Ayes – Attley, Berwald, Hoey and Pollard

Carried

New Business:

Sewer District Consolidation:

Councilor Berwald stated that he and Mike Ossit discussed the proposed consolidation of the two sewer districts and that they both felt that it would be a smart move. The two districts pay the same amount per household; \$750.60/year. Neither district has any debt and the joining of the two districts would only distribute the cost of any future repairs and/or regular maintenance over the larger group of members.

Councilor Pollard asked Mr. Gascon what would be required in order to make this happen.

Mr. Gascon replied that both districts were already mapped out, but that they would need to be combined and a new map made. Then a new Local Law that would combine both districts would need to be created, along with the standard procedure for passing any local law.

Councilor Pollard asked if the people who lived in the two districts would need to be notified and told that there would be no financial impact.

Mr. Gascon confirmed that they would and offered that he could have a member of his staff create the appropriate correspondence to handle this. Mr. Gascon's office will send an email to the board including an outline of how to proceed. Councilor Pollard made a motion that Jim's office pursue the consolidation process for two districts. Councilor Hoey seconded the motion.

Ayes –Attley, Berwald, Hoey and Pollard

Carried

Village of Camillus Joint Comprehensive Plan Project – Lead Agency:

Mr. Gascon explained that the letter and request that we received from the Town of Camillus is a standard operating procedure in the course of moving forward with their comprehensive plan. Camillus is notifying other interested parties, of which we are one, that they are going to be the Lead Agency. It is polite for us to respond and to acknowledge that we received the form they included with the letter and that we have no objections.

Councilor Berwald made a motion to have Supervisor Attley sign the form and Councilor Hoey seconded the motion.

Ayes –Attley, Berwald, Hoey and Pollard

Carried

Agriculture and Market Law – Shelter Donations:

Councilor Berwald went over the change to the current Ags and Market law §109 that will require us to add a section to our existing dog renewal letter that provides the dog owner with the chance to make a voluntary donation to a local animal shelter. The donations then would accumulate over the course of a year as a separate accounting line item in our budget. Councilor Berwald said that the Board needed to select a specific dog shelter. After reviewing the list of local shelters prepared by the Town Clerk, Councilor Pollard made a motion to have all donations collected given to CNY SPCA because they are the people we rely on for animal cruelty cases. Councilor Hoey seconded that motion.

Ayes –Attley, Berwald, Hoey and Pollard

Carried

Reports From Department Heads:

Codes: John Houser, Codes Officer, Absent

Highway Department: Mike Ossit, Highway Superintendent; Absent

Councilor Pollard said that she noticed that the cemetery by Seal Rd and NE Townline had been mowed and discussion was had regarding the status of abandoned cemeteries. Mr. Gascon explained that there are two types of cemeteries and the abandonment of each is handled differently.

Parks and Recreation: Mr. MacLachlan, Park and Recreation Director; reported that the Park is ready for Olde Home Days and that guys are doing a great job. The Rec department is busy, a lot of the classes are full, and Michele is doing a wonderful job. The amphitheater progress is currently on hold due to the Olde Home Days activities.

Town Clerk - Monthly Report: There was some confusion regarding the total of marriages listed (4) and the resulting income that was reflected on the report. We charge \$40.00 for each marriage license but the Town then has to pay the State Health Department a fee of \$22.50 for each license that we process. After paying the State Health Department, the original \$160.00 collected resulted in \$70.00 of income for the Town.

Discussion Agenda:

Fire Department: Dave Card, Fire Department; Dave confirmed that they are having the Pancake Breakfast on this Saturday, June 6, 2026. He also shared that he wants to start discussions regarding the

2027 budget ASAP. He said that he has established a line of communication via text with Supervisor Attley, and he would like to “iron out” the details as quickly as possible in order to facilitate his ability to plan accordingly. He is waiting for a specific meeting date to be set for this process to get started.

Councilor Pollard brought up the subject of data collection centers that have been in the news lately and wondered if the board should have some concerns regarding them?

Mr. Gason commented that this has been a topic of concern for many local boards lately. The State is proposing the establishment of a 12-month Moratorium for Data Collection sites on the State level. **Chris Christensen, Planning and Zoning Board** and **Bill Southern** both contributed their experienced opinions on this topic. **Councilor Hoey** suggested that tonight’s minutes specifically reflect that the Town Board would like to have our Planning and Zoning Board form a sub-committee that could advise the Town Board on how to best proceed on this subject.

Adjournment: Councilor Berwald made a motion seconded Councilor Hoey to adjourn the Meeting at 7:14 PM.

Ayes –Attley, Berwald, Hoey and Pollard Carried

Respectfully submitted,

Suzanne Tobin
Deputy Town Clerk