

Town of Marcellus
Board Meeting
Wednesday, June 3, 2026
6:30 PM

Call to Order

Salute to Flag

- I. Waive the Reading and Accept the Minutes
- II. Approve Monthly Financials
- III. **Old Business**
- IV. **New Business**
 - A. Sewer District Consolidation
 - B. Village of Camillus Joint Comprehensive Plan Project- Lead Agency
 - C. Agriculture and Market Law- Shelter Donations

V. **Reports From Department Heads**

- A. Codes
- B. Highway
- C. Parks/Rec
- D. Town Clerk - Monthly Report

VI. **Discussion Agenda**

- A. Fire Department
- B. Fire Department Budgetary Discussion for Next Year

VII. **Adjournment**

Future Meeting Dates

Workshop Meeting- Wednesday, June 17, 2026- 6:30 pm- Town Hall

Town Board Meeting- Wednesday, July 1, 2026- 6:30 pm- Town Hall

Planning/Zoning Meeting-Monday, July 6, 2026 - 6:30 pm- Town Hall

Comprehensive Plan Committee Meeting- Tuesday, July 7, 2026 – 2:00 pm- Town Hall

Workshop Meeting- Wednesday, July 15, 2026- 6:30 pm- Town Hall

Marcellus Town Board
Board Meeting
Wednesday, May 6, 2026
6:30 PM

A Regular Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, May 6, 2026, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present:	Jane Attley	Supervisor
	Jeff Berwald	Councilor
	Percy Clarke	Councilor
	Terry Hoey	Councilor
	Karen Pollard	Councilor

Also Present: James Gascon, Town Counsel; Mike Ossit, Highway Superintendent; Don MacLachlan, Park and Recreation Director; John Houser, Codes Officer; Tom Lathrop, Bill Southern, Linda Wilcox, Patty Bishop, Donna Nolan, Friends of the Park; Nancy Bunn, Art and Nancy Hudson, Tim Chase, Anthony DeCapio, Bobby Mayers, Fire Department; Dave Card, Fire Department; Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk.

Waive the Reading and Accept the Minutes: Councilor Hoey made a motion seconded by Councilor Clarke to waive the reading and accept the minutes as submitted by the Town Clerk for April 1, 2026, Town Board meeting and April 15, 2026, Workshop meeting.

Ayes – Attley, Berwald, Clarke, Hoey and Pollard

Carried

Monthly Activity: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #4 for April 21, 2026, Claim #'s 159491-159500.

Expenses

General Fund	\$17,383.38
Part Town General	2,517.13
Part Town Highway	4,805.27
Trust and Agency	1,888.27
Total	\$26,594.05

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #4 for April 24, 2026, Claim # 159511

Expenses

General Fund	\$138.81
Total	\$138.81

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 for May 6, 2026, Claim #'s 159520-159558

	<u>Expenses</u>
General Fund	\$10,957.74
Part Town General	75.57
Townwide Highway	9,741.72
Part Town Highway	5,799.99
Total	\$26,575.02

Board Members were given the Activities Report as of May 1, 2026. Fiscal year 2026 Period 4.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,240,925.73)	483,637.62
Part Town General	(217,945.78)	61,664.27
Townwide Highway	(593,741.35)	234,234.95
Part Town Highway	(390,046.02)	36,033.78
Fire District	(447,155.78)	208,796.50
Hydrant Fund	(3,490.58)	1,797.83
Ambulance Fund	(311,763.84)	155,882.50
Sewer District	(215,967.82)	98,029.71
Water District	(168,691.48)	87,952.90

Bank Balances:

The total of all Bank Balances for April 2026 is \$6,125,043.62

Councilor Hoey made a motion seconded by Supervisor Attley to approve the Abstract of Audited Voucher Reports for April 21, 2026, April 24, 2026, May 6, 2026, Activities Report as of May 1, 2026, and the bank balance as of April 2026.

Ayes – Attley, Berwald, Clarke Hoey and Pollard

Carried

New Business:

Enacted of Local Law No. A of 2026 (A Local Law Imposing a Twelve (12) Month Moratorium on Battery Energy Storage Systems): The proposed law was sent to the Onondaga County Department of Planning for review; their recommendation was no position.

TOWN OF MARCELLUS

TOWN BOARD RESOLUTION

May 6, 2026

TOWN OF MARCELLUS LOCAL LAW NO. A OF 2026

("A Local Law Imposing a Twelve (12) Month Moratorium on
Battery Energy Storage Systems within the Town of Marcellus")

The following resolution was offered by Councilor Clarke, who moved its adoption, seconded by Councilor Berwald, to wit:

WHEREAS, pursuant to the provisions of the Municipal Home Rule Law, a proposed local law titled Local Law No. A-2026, "A Local Law Imposing a Twelve (12) Month Moratorium on Battery Energy Storage Systems within the Town of Marcellus," was presented and introduced at a regular meeting of the Town Board of the Town of Marcellus held on March 18, 2026; and

WHEREAS, a public hearing was held on such proposed local law on April 15, 2026, by the Town Board of the Town of Marcellus and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Town Board of the Town of Marcellus in its final form in the manner required by Section 20 of the Municipal Home Rule Law of the State of New York; and

WHEREAS, on March 18, 2026, the Town Board declared itself lead agency and determined that the enactment of proposed Local Law No. A-2026 is a Type II Action thus concluding environmental review under the State Environmental Quality Review Act; and

WHEREAS, it is in the public interest to enact said proposed Local Law No. A-2026.

NOW, THEREFORE, it is

RESOLVED that the Town Board of the Town of Marcellus, Onondaga County, New York, does hereby enact Proposed Local Law No. A-2026 as Local Law No. 1-2026 as follows:

**"TOWN OF MARCELLUS
LOCAL LAW NO. 1 OF 2026
A LOCAL LAW IMPOSING A TWELVE (12) MONTH MORATORIUM ON
BATTERY ENERGY STORAGE SYSTEMS WITHIN THE TOWN OF MARCELLUS**

Be it enacted by the Town Board of the Town of Marcellus as follows:

SECTION 1. AUTHORITY.

This Local Law is enacted pursuant to the New York State Constitution and New York Municipal Home Rule Law §10.

SECTION 2. INTENT.

It is the intent of the Town Board of the Town of Marcellus to impose a twelve (12) month moratorium on the siting, establishment, placement, installation, construction, erection, modification and/or enlargement of battery energy storage systems within the Town of Marcellus.

SECTION 3. LEGISLATIVE PURPOSE.

The purpose of this Local Law is to temporarily halt development of battery energy storage systems, for a period of up to twelve (12) months, while the Town of Marcellus considers zoning changes and the enactment of zoning measures to specifically address the matters of community concern.

The Town Board recognizes and acknowledges that the Town needs to study and analyze many considerations that affect the preparation of local legislation to regulate battery energy storage systems. In the coming months, the Town will be diligently working towards the development of regulations that will address, in a careful manner, the siting, establishment, placement, installation, construction, erection, modification and/or enlargement of battery energy storage systems on a Town-wide basis and to adopt land use regulations for provisions to specifically regulate same.

SECTION 4. DEFINITIONS.

BATTERY/BATTERIES: A single cell or a group of cells connected together electronically in a series, in parallel or a combination of both, which can charge, discharge and store energy electrochemically. For the purposes of this Law, batteries utilized in consumer products are excluded from these requirements.

BATTERY ENERGY STORAGE MANAGEMENT SYSTEM: An electronic system that protects energy storage systems from operating outside of their safe operating parameters and disconnects when temperatures or other conditions are detected.

BATTERY ENERGY STORAGE SYSTEM: A rechargeable energy storage system consisting of electrochemical storage batteries, battery chargers, controls, power conditioning systems and associated electrical equipment designed to store energy to supply electrical energy at a future time, not to include a stand-alone 12-volt car battery or an electric motor vehicle. A battery energy storage system is classified as a Tier 1 or Tier 2 Energy Storage System as follows:

- A. Tier 1 Battery Energy Storage Systems have an aggregate energy capacity less than or equal to 600 kWh and, if in a room or enclosed area, consist of only a single energy storage system technology.
- B. Tier 2 Battery Energy Storage Systems have an aggregate capacity greater than 600 kWh or are comprised of more than one storage battery technology in a room or enclosed area.

Such systems shall include so-called "independent" or "stand-alone" systems or systems which are incidental to another primary use, including but not limited to any wind energy or solar energy systems.

CELL: The basic electrochemical unit, characterized by an anode and a cathode, used to receive, store and deliver electrical energy.

SECTION 5. MORATORIUM.

A. The Town Board hereby enact a moratorium which shall prohibit the siting, establishment, placement, installation, construction, erection, modification and/or enlargement of battery energy storage systems anywhere within the Town of Marcellus.

B. This moratorium shall be in effect for a period of twelve (12) months from the effective date of this Local Law and shall expire on the earlier of (i) the date twelve (12) months from said effective date of this Local Law, unless renewed; or (ii) the enactment by the Town Board of a resolution indicating that the Town Board is satisfied that the need for the moratorium no longer exists.

C. This moratorium shall apply to all zoning districts and all real property within the Town of Marcellus.

D. Battery energy storage systems which have previously been approved and/or are located on Town-owned property are hereby expressly excluded from this moratorium and may be sited, established, placed, installed, constructed, erected and/or operated in accordance with the approved plans. Further modification, enlargement and/or alteration of previously approved battery energy storage systems is prohibited while the moratorium is in effect.

SECTION 6. RELIEF FROM PROVISIONS OF THIS LOCAL LAW.

A. The Town Board reserves to itself the power to vary or adapt the strict application of the requirements of this Local Law in the case of unusual hardship which would deprive the owner of all reasonable use of the lands involved.

B. Application for relief shall be filed in triplicate with the Town Code Enforcement Officer, together with a filing fee of \$250.00. The application shall specifically identify the property involved, recite the circumstances pursuant to which the relief is sought and the reasons for which the relief is claimed. Any costs, including expert consulting fees or attorneys' fees, incurred by the Town shall be reimbursed to the Town by the Applicant. The Town Board shall apply Use Variance criteria, as set forth in New York State Town Law §267-b(2), in reviewing any application for relief.

C. The Town Board may refer any applications for relief herein to the Town Planning Board for its advice and recommendations, but all decisions on granting or denying such relief shall be made solely by the Town Board after determining whether or not the requested relief is compatible with any contemplated amendments to the Town Zoning Law. Unless completely satisfied that the proposed relief is compatible, the Town Board shall deny the application.

D. The Town Board shall conduct a public hearing on any request for relief within ninety (90) days of receipt by the Town's Code Enforcement Officer and shall issue its final decision on requests for relief within sixty (60) days from the date of the public hearing.

SECTION 7. PENALTIES.

Any person, firm or corporation that shall establish, place, construct, enlarge and/or erect any battery energy storage systems in violation of the provisions of this Local Law, or shall otherwise violate any of the provisions of this Local Law, shall be subject to:

A. A fine not to exceed One Thousand and 00/100 Dollars (\$1,000.00) for each day a violation continues.

B. A civil action inclusive of injunctive relief in favor of the Town to cease any and all such actions which conflict with this Local Law and, if necessary, to remove any constructions, improvements or related items or by-products which may have taken place in violation of this Local Law.

SECTION 8. ENFORCEMENT.

This Local Law shall be enforced by the Code Enforcement Office of the Town of Marcellus or such other zoning enforcement individual(s) as designated by the Town Board. It shall be the duty of the enforcement individual(s) to advise the Town Board of all matters pertaining to the enforcement of this Local Law.

SECTION 9. VALIDITY AND SEVERABILITY.

If any clause, sentence, paragraph, subdivision or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not impair or invalidate the remainder thereof but shall be limited in its operation to the clause, sentence, paragraph, subdivision, section or part thereof directly involved in the proceeding in which such judgment is rendered.

SECTION 10. EFFECTIVE DATE.

This Local Law shall take effect immediately upon passage and thereafter shall be filed with the New York State Department of State. It shall remain in full force and effect for a period of twelve (12) months from the date of passage.”

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Jane Attley	Town Supervisor	Voted	Yes
Terry Hoey	Councilor	Voted	Yes
Jeff Berwald	Councilor	Voted	Yes
Percy Clarke III	Councilor	Voted	Yes
Karen Pollard	Councilor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

DATED: May 6, 2026

Fire Department Compensation Insurance: The Town currently provides compensation insurance for the Fire Department under its policy through Comp Alliance at a cost of \$37,580 per year. The Fire Department requested permission from the Town Board to change insurance companies if they found a less expensive policy. A quote was provided by Mcneil & Company, INC, for a total cost of \$29,750, that is a savings of \$7,830 per year. NY volunteer firefighters’ insurance is statutory insurance, requiring all companies to provide the same coverage. **Mr. Gascon, Town Counsel**, confirmed it is statutory insurance providing identical coverage. **Counsel Hoey**, can we drop the policy mid policy period? **Rosemary Tozzi, Town Clerk** Lori Petrocci (Bookkeeper/HR) confirmed with the current company that the Town can withdraw from the current policy at any time if there is alternative coverage. **Councilor Pollard** cheaper isn’t always better, it should be compared to the current policy. **Dave Card** comp insurance for the volunteers’ fire department group is state mandated and must provide identical coverage regardless of carrier. **Mr. Gascon, Town Counsel** the coverage is statutorily mandated. All workers compensation policies provide the same coverage by statute. **Councilor Berwald** would like to confirm with Lori and table this topic. **Councilor Pollard** would also like to table this topic, compare it with the Town’s current policy and talk to Lori. She doesn’t think there is a time constraint. **Councilor Clarke** supports saving money. **Councilor Pollard** agreed the Town may want to save money but also wants quality. **Councilor Clarke** statutorily it must be the same coverage when it comes to workers comp, that’s law. **Counsel Hoey** doesn’t feel the need to delay but agreed to give other councilors more time if needed. Councilor Berwald made a motion seconded by Councilor Pollard to table the Fire Department compensation insurance to investigate this matter further.

Ayes – Attley, Berwald, Clarke Hoey and Pollard

Carried

OCWA Project No. 9004232- Install Hydrant: OCWA will be installing a hydrant in the existing L627- Limeledge Water District, the hydrant will be installed north of 4960 Limeledge Road. The Developer, Andrew Aupperle will pay for the hydrant installation in conjunction with the 8” water main extension. The Town will be billed the annual hydrant maintenance rate which is currently \$99.47 per hydrant. Councilor Berwald made a motion seconded by Councilor Hoey to approve the installation of the new hydrant and authorize Supervisor Attley to sign the fire hydrant application form.

Ayes – Attley, Berwald, Clarke Hoey and Pollard

Carried

Marcellus Youth Soccer- Oil and Stone Parking Lot: Marcellus Youth Soccer is a non-profit recreational soccer program for children in pre-K through 6th grade. MYS Board is asking for the Town’s help in the repair of their driveway and parking area, located at 2165-2383 Lawrence Rd. in Marcellus. MYS will pay for the material needed to complete the job. They are asking for assistance with obtaining the material with help from the Highway Department.

Supervisor Attley made a motion seconded by Councilor Clarke to approve the Highway Department to assist with the Marcellus Youth Soccer driveway and parking area.

Ayes – Attley, Berwald, Clarke Hoey and Pollard

Carried

Supervisor Attley Starting on or around May 12, OCWA will be flushing portions of the water distribution system in the Town. Routine flushing of the water mains to ensure high water quality, water pressure, and fire flows for our customers. The flushing will take place during regular business hours. Customers may temporarily experience low pressure when we are flushing in their neighborhood. Should customers experience discolored or cloudy water, they are advised to run the COLD WATER tap for 10 to 15 minutes until the water clears. If it persists, they can call OCWA Customer Service at 315-455-7061. More information on our Flushing Program and current updates can be found on our website at www.ocwa.org.

Reports From Department Heads:

Codes: John Houser, Codes Officer, presented the building permits issued year to date

Commercial /Agricultural- 2

Deck, Porch, Ramp- 3

Dwelling- One Family- 1

Fence- 4

Heating Device/Fireplace- 2

Pole Barn- 2

Renovation/Alteration- 2

Solar Panels- 3

Swimming Pool- 2

Total Permits 21

Highway Department: Mike Ossit, Highway Superintendent; Reported that trash days went well. Students will be coming to Town Hall to help with landscape cleanup. The Highway Department will be planting flowers and mulching Town Hall before Olde Home Days.

Parks and Recreation: Don MacLachlan, Park and Recreation Director; Michele is doing a great job. She has hired the summer recreation staff. The summer program is up and running and some programs are already full. Students will be coming to the park to help with landscaping.

Steps by the Grove Pavilion: The steps have been closed by park staff due to unsafe conditions. They were damaged during the winter. People have fallen because of the hazardous condition, so a quote was obtained from Mend – All Masonry to repair the steps on an emergency basis. The project cost is \$3,700 including labor, supplies and cleanup for project completion.

Supervisor Attley, when will the repairs begin? **Don**, Monday.

Councilor Berwald made a motion seconded by Councilor Clarke to declare the procurement procedure an emergency and approve the quote of \$3,700 to repair the park steps by Mend – All Masonry.

Ayes – Attley, Berwald, Clarke Hoey and Pollard

Carried

Marcellus Park Memorial Amphitheater: Don MacLachlan, Park and Recreation Director; presented the Town Board with five quotes for the material for the amphitheater. The top three are Ryan Supply at a cost of \$15,328.98, Tully Building Supply at a cost of \$18,657.07 and Willey Lumber at a cost of \$19,791.31. The proposed quotes do not include electrical work or concrete. Don would like to award the bid to Ryan Supply. The Park staff and Highway Department will be completing the work. The Reagan family will be donating \$35,000 to cover the cost of the pavilion/amphitheater in the memory of a loved

one that passed away. The checks will be sent to the Friends of the Park. Don is estimating it will cost around \$30,000 to complete, the balance of the donated money will be given to the Friends of the Park. **Councilor Pollard** was this the project started by the high school student? **Don**, yes. **Councilor Pollard** is the student still involved with this project? **Don**, he has completed his portion of the project and now the Town will take over. A stamped drawing will go to John, Codes Officer, for a building permit. We have received one concrete quote and will be getting more. Building this pavilion will create extra revenue for the Town as we can rent this pavilion out. Currently the pavilions are all reserved for the summer and we don't have availability until the fall for rentals. Also, the back wall of the pavilion will be a fundraiser for the Friends of the Park, a memorial wall. **Councilor Berwald**, this will all be covered by the \$35,000 donation. **Councilor Pollard**, what size will the pavilion be? **Don**, it will be similar in size to the Coccia Annex pavilion. It will have better acoustics for bands due to the design. It will also add an additional pavilion for the Olde Home Days. The Park staff will also be able to drop the movie screen from the proposed structure which will save the Town money on movie screen rental. **Supervisor Attley**, is the new pavilion location going to be an inconvenience for the bands setting up? **Don**, we will have an access path from the side parking lot to the pavilion. This pavilion will also have power. **Councilor Pollard** will a dance floor be installed? **Don**, currently it is not part of the plan but can easily be added. **Supervisor Attley**, will the concession stand be moved? **Don**, no it would remain in the same location. **Councilor Clarke**, the Friends of the Park are the ones that use the concession stand during the summer concert series. **Donna Nolan, Friends of the Park**, no we are not okay with it. **Don**, during an event at Tuscarora Golf Course it was said that Friends of the Park were okay with it. **Donna**, the treasurer, has received a check for \$31,000 which has now put us over the edge for a not for profit. That is the reason we are against it. **Councilor Hoey**, why does that affect the not for profit? **Donna**, a not for profit can only have so much money in their bank account before you have to pay taxes. **Councilor Hoey and Mr. Gascon, Town Counsel**, disagreed with that statement. **Mr. Gascon**, you may have to file a different tax return. **Dave Card, Fire Department**, if money is allocated to a project there is no limit. **Bill Southern, Marcellus resident**, you will have to file a different tax return. **Donna**, Friends of the Park treasurer can only have a set amount of money in the account before a different form must be filed. That is extra work for her. **Councilor Pollard**, there was no motion made to approve the new pavilion, the Town Board asked for more information when available. **Supervisor Attley**, the new pavilion was not on the agenda when brought to the Town Board's attention. **Councilor Berwald**, a lot of time was put into this project by a student and Town staff. We have a family that wants to donate the money to complete this project in memory of a loved one. This project has more advantages and will create revenue for the Town. **Don**, if this is a problem we don't need to move forward. **Councilor Clarke**, this would benefit the Town. **Councilor Hoey**, this project could be utilized well, it is very generous of the Reagan's to contribute, it would be helpful to know the exact location. **Supervisor Attley**, in the past an additional pavilion was voted against because people didn't want the park to be built out. **Don**, one of the previous Supervisors was against additional pavilions. **Supervisor Attley**, the project is a great idea, but we want to maintain green space at the park. **Bill Southern**, \$35,000 is being donated for a park improvement, it seems that an agreement between everyone can be reached. **Donna** agreed to have the Friends of the Park treasurer deposit the donation checks they have received from the Reagan family for the new pavilion. **Councilor Pollard**, the size is bigger than was expected. **Supervisor Attley**, is it possible to stake out the location? **Don** will stake out the location, and this will be on the next agenda.

John MacLachlan is a proposed new park laborer hire at \$18.04 per hour.

Councilor Pollard made a motion seconded by Councilor Clarke to approve John MacLachlan as the new park laborer.

Ayes – Attley, Berwald, Clarke Hoey and Pollard

Carried

Town Clerk: Rosemary Tozzi, Town Clerk; presented the monthly report for April 2026.

Dog Licensing \$486.00

Certified Copies-Marriage \$40.00

Conservation \$8.03

Freon Removal \$660.00

Marriage Licensing Fees \$17.50

Trash Permit- Passenger One Trip \$270.00

Mattress Permit \$1,300.00

Trash Permit- Trailer \$2,650.00

Tire Permit \$352.00

Trash Permit - Large Vehicle \$180.00

Trash Permit- Passenger (6 trip) \$2,240.00

Trash Permit- Truck \$4,140.00

Building \$709.00

Zoning Fees \$150.00

Site Plan \$100.00

The Senior Class will be hosting a car wash on Saturday, May 9th from 9:00AM to 1:00PM. It's \$10.00 per car. Get your car washed and support the Senior Class.

Thank you to the Highway Department and Town staff for their hard work during spring trash days and their dedication to our community, it was a successful event.

Discussion Agenda:

Fire Department: Dave Card, The Fire Department roof has been repaired. The door project has started. A pancake breakfast is scheduled for the Saturday of Olde Home Days.

A public hearing is scheduled for Wednesday, May 20, 2026, at 6:30PM at Town Hall to review the charter communications franchise agreement.

Councilor Hoey made a motion seconded by Councilor Clarke to approve the public hearing for Wednesday, May 20, 2026, at 6:30PM.

Ayes – Attley, Berwald, Clarke Hoey and Pollard

Carried

Fire Department Financials: The Marcellus Fire Department turned in their financial statements through April 30, 2026, and the chief's report. A copy is available at the Town Clerk's Office upon request during business hours 8:30AM-4:00PM Monday through Friday.

AED: Councilor Berwald is currently contacting organizations to conduct training for Town staff; more information will be presented when available.

Adjournment: Councilor Berwald made a motion seconded by Councilor Clarke to adjourn the Meeting at 7:35 PM.

Ayes – Attley, Berwald, Clarke Hoey and Pollard

Carried

Respectfully submitted,

Rosemary Tozzi
Town Clerk

Marcellus Town Board
 Workshop Meeting
 Wednesday, May 20, 2026
 6:30 PM

A Workshop Meeting of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, May 20, 2026, in the Town Hall, 22 East Main Street, Marcellus, New York.

Present: Jane Attley	Supervisor
Jeff Berwald	Councilor
Percy Clarke	Councilor
Terry Hoey	Councilor
Karen Pollard	Councilor

Also Present: Don MacLachlan, Park and Recreation Director; Linda Wilcox, Town Historian; Tom Lathrop, Bill Southern, Eileen Driscoll, Rosemary Vulcano, John Pawlewicz, Patricia Bishop, Suzanne Tobin, Deputy Town Clerk; Rosemary Tozzi, Town Clerk.

PUBLIC HEARING- Charter Communications Franchise Agreement: Supervisor Attley opened the public hearing. The last agreement was signed in 2015. This agreement will be valid for fifteen years. There were no questions or comments regarding this agreement.

Councilor Pollard made a motion seconded by Councilor Berwald to close the public hearing at 6:31 PM and authorize Supervisor Attley to sign the agreement with Spectrum Northeast, LLC, locally known as Charter Communications.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard Carried

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 for May 19, 2026. Claim # 159596-159602

	Expense	
General Fund		\$8,792.56
Part Town General		2,546.42
Part Town Highway		13,966.33
Trust and Agency		755.77
Total		\$26,061.08

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 for May 20, 2026. Claim #'s 159567-159595.

	Expense	
General Fund		\$31,241.42
Part Town General		17.32
Townwide Highway		612.77
Sewer District		17.98

Trust and Agency	1,132.50
Total	\$33,021.99

Councilor Berwald made a motion seconded by Councilor Hoey to approve the Abstract of Audited Vouchers and pay the bills for May 19, 2026, and May 20, 2026.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Old Business:

Fire Department Compensation Insurance: The Town currently provides compensation insurance for the Fire Department under its policy through Comp Alliance at a cost of \$37,580 per year. The Fire Department requested permission from the Town Board to change insurance companies if they found a less expensive policy. A quote was provided by Mcneil & Company, INC, for a total cost of \$29,750, that is a savings of \$7,830 per year. NY volunteer firefighters’ insurance is statutory insurance, requiring all companies to provide the same coverage. **Councilor Berwald** stated he would like to revisit this during budget discussions, **Councilor Pollard** agreed it would be more appropriate to wait until budget discussions. **Councilor Pollard** called Mcneil & Company, INC to confirm that the discount given in the quote was not just given to get the Fire Department to switch companies, it was confirmed the discount will be applied regardless of when the switch occurs. **Councilor Hoey** is ok with waiting until budget time. This topic will be discussed in further detail later.

Marcellus Park Memorial Amphitheater: The new pavilion will resemble an amphitheater that will host music in the park, this pavilion will include a memorial wall, that would create more space for memorials and give residents more options than benches and trees. **Ryan Thomson**, Marcellus Resident and Student at Marcellus High School started this project during his independent study class. The **Reagan family** will be donating \$35,000 to cover the cost of the pavilion/amphitheater in the memory of their parents who loved music, Marcellus and the park. **Don MacLachlan**, Park and Recreation Director; presented the Town Board with five quotes for the materials for the project. The top three bids were from Ryan Supply at a cost of \$15,328.98, Tully Building Supply at a cost of \$18,657.07 and Willey Lumber at a cost of \$19,791.31. The proposed quotes do not include electrical work or concrete. **Don** would like to award the bid to Ryan Supply. The Park staff and Highway Department will be completing the work. **Councilor Berwald** stated that the new pavilion will be located in front of the dance floor of the Phil Coccia pavilion by the trees. He said that he was in favor of moving forward with this because the money is being donated by the Reagan family who have been part of this community for decades, it also represents another point of revenue for the park, and the Town owns the park, so it is our decision. **Councilor Clarke**, shared that many people have expressed being in favor of moving forward with this project to him and that he feels that this will be a great addition to the park. **Don MacLachlan**, Park and Recreation Director, made the point that pavilion rentals are already full for the summer, and that they are starting to book into September now. Don understands that the Friends of the Park have concerns about the dance floor that they recently added to the Phil Coccia pavilion. **Patrica Bishop** mentioned that the dance floor can still be used, in fact, now the band will not be blocked by dancing. **Councilor Clarke** pointed out that the design and position of the new pavilion will be better for acoustics and will help keep the sound in the park. **Councilor Pollard** inquired about the size. **Don** stated it will be the same size as the Phil Coccia pavilion. **Supervisor Attley** asked if the grass would be sloped? **Don**, replied no. **Councilor Clarke** “I don’t see any reason why we shouldn’t move forward with this.” **Eileen Driscoll** is a member of the Reagan family and spoke regarding the pavilion and donations made to fund this project. “I work with Donnie’s wife at school, we talk about different things that go on in town, and this was something that came up. We had been keeping our eyes and ears open to different things going on in

the community for what might be a good fit, in memory of our parents who loved Marcellus. This seemed like it'd be a very good fit, a student from the high school designing it and being at the park where there's music, and my mother was very involved with the Skaneateles Community Band in the summers because Marcellus didn't have a community band. She was always saying, "Boy, wouldn't it be great if we could have something here?" So, I contacted Donnie and said, "I hear you are talking about this and my family is interested. We'd like to pitch in." "We don't want to do it if people don't want it. We thought it was a go, so we sent the checks to the Friends of the Park. We're not interested in funding a splash pad, it is this or nothing." **Councilor Pollard** has concerns with the park being overbuilt. "People go to the park to enjoy the ambiance and quiet. This is a good idea, but the Board needs to be thinking about maintaining green space at the park and not allowing it to be overbuilt." **Councilor Berwald**, thinks that the space where the pavilion will be built is in a location that is not currently being used. **Councilor Pollard** agreed that the location is good. **Councilor Hoey** likes the idea of the amphitheater and understands Councilor Pollard's concerns. He felt that this will create opportunities in the park that the Town has not been able to do up to now. He also stated that It is an incredibly generous gift from the Reagan family. **Bill Southern**, Marcellus resident, said that he felt that the pavilion would be in a good location and will be a good use of the space for the community.

Councilor Clarke made a motion seconded by Councilor Berwald to approve the new Marcellus Park Memorial Amphitheater and award the bid to Ryan Supply for building materials at a cost of \$15,328.98.
Ayes –Attley, Berwald, Clarke, Hoey and Pollard Carried

New Business:

Charter Communications Franchise Agreement Resolution:

An application has been duly made to the Board of the **Town of Marcellus, County of Onondaga, New York**, by **Spectrum Northeast, LLC**, an indirect subsidiary of Charter Communications, Inc. ("Charter"), a limited liability company organized and existing in good standing under the laws of the State of Delaware doing business at 815 Erie Blvd E, Syracuse, NY 13210, for the approval of a renewal agreement for Charter's cable television franchise for fifteen (15) years commencing with the date of approval by the Public Service Commission.

The franchise renewal agreement would bring the franchise into conformity with certain provisions of the Federal Cable Communications Policy Act of 1984, as amended, and certain court rulings.

A public hearing was held in the **Town of Marcellus, New York** on May 20, at 6:30 P.M. and notice of the hearing was published in the Marcellus Press-Observer on May 13, 2026.

NOW, THEREFORE, the Board of the **Town of Marcellus** finds that:

1. Spectrum Northeast, LLC has substantially complied with the material terms and conditions of its existing franchise and with applicable law; and
2. Spectrum Northeast, LLC has the financial, legal and technical ability to provide these services, facilities and equipment as set forth in its proposal attached; and
3. Spectrum Northeast, LLC can reasonably meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.

BE IT FURTHER RESOLVED that the Board of the **Town of Marcellus** hereby grants the cable television franchise of Spectrum Northeast, LLC and the **Town of Marcellus** for fifteen (15) years commencing with the date of approval by the Public Service Commission and expiring fifteen (15) years hence.

BE IT FURTHER RESOLVED that the Board of the **Town of Marcellus** hereby confirms acceptance of this franchise renewal agreement.

Councilor Berwald made a motion seconded by Councilor Pollard to authorize Supervisor Attley to sign the franchise agreement with Spectrum Northeast, LLC.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

The foregoing having received a yes vote was thereby declared adopted.

Dated: May 20, 2026

Backflow Testing: A backflow test at Marcellus Town Hall is an annual requirement by OCWA. Tartan Mechanical LLC will perform the test and submit the results to OCWA using VEPO CrossConnex software. Councilor Berwald made a motion seconded by Councilor Hoey to approve Tartan Mechanical LLC to perform the backflow test required by OCWA and the Town Hall.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Cemetery Headstones: Mark Rivett will continue to clean gravestones in the Village Cemetery. He will clean ten stones at a cost of \$100.00 per stone.

Councilor Berwald made a motion seconded by Councilor Clarke to approve Mark Rivett cleaning ten gravestones at a cost of \$100.00 per gravestone.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Town Court- Cell Phone: The Court Clerk is requesting authorization to purchase a cell phone and data plan for cases that only want text messages. The Town Judges have noticed that is becoming more difficult to maintain communication with people who are required to communicate and appear in Marcellus Court. The monthly expense will be paid out of the DWI Court budget line, this was approved by the State.

Councilor Pollard made a motion seconded by Councilor Berwald to approve Marcellus Court to purchase a cell phone with a data plan to provide a means of communication with defendants.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Discussion Agenda:

AED: Councilor Berwald contacted MAVES and they will provide the 2-hour training at no cost to the Town. The training will be open to all staff interested; no date has been set. The Town needs a medical director to oversee the entire AED program, which we don't have. We are out of compliance. These AEDs are good until twenty twenty-eight according to the batteries. Steve from MAVES will be that coordinator, he can facilitate how we get the new AEDs. The new AEDs are around seventeen hundred dollars; they have a lot of new features on them.

Proclamation Honoring Peg Nolan: Peg Nolan unfortunately passed away. She was recognized for her thirty plus years as the Town Historian and her dedication to both her position and our community. Mrs. Nolan started day camps in the summer, and overnight weekend camping at Spinks Memorial Woods and Baltimore Woods during the school year. She provided lessons on life skills from creating shelters, setting up tents, meal prep, cooking, cleaning up, building fires, and would even show how to dig latrines. Countless girls learned how to survive outdoors. Peg helped Baltimore Woods raise money by making costumes, providing volunteers that would dress up and entertain local families through the Enchanted Walk held in the fall for many years. Mrs. Nolan helped bring together community events. Supervisor Attley made a motion seconded by Councilor Clarke to plant a red maple tree in Marcellus Park honoring Peg Nolan.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Highway Department: Mike Ossit, Highway Superintendent; was absent from the meeting but asked the Town Clerk, Rosemary Tozzi, to present the following topics:

-Mike would like to thank the Highway Staff and Jim for the great job they did during this past winter, keeping the roads clear and salted. The plows have been taken off the trucks.

-Plants have been purchased for Town Hall. They will be planted and mulch will be put down before Olde Home Days.

-The new pump for the pump station should be delivered soon, no date given yet. Mike would like the Town Board to consider consolidating the sewer districts.

Adjournment: Supervisor Attley made a motion seconded by Councilor Hoey to adjourn the Workshop Meeting at 7:21 PM.

Ayes –Attley, Berwald, Clarke, Hoey and Pollard

Carried

Respectfully submitted,

Rosemary Tozzi
Town Clerk

Barton & Loguidice

May 15, 2026

To All Involved and Interested Agencies:

Village of Camillus Board of Trustees
Onondaga County Planning Department
NYS Department of Environmental Conservation
Town of Geddes Town Board
Village of Solvay Board of Trustees
Town of Onondaga Town Board
Town of Marcellus Town Board
Town of Skaneateles Town Board
Town of Elbridge Town Board
Town of Van Buren Town Board

Re: Notice of Intent to Establish Lead Agency
Town and Village of Camillus Joint Comprehensive Plan Project
Town of Camillus, New York

Dear Interested and Involved Agencies:

Pursuant to the State Environmental Quality Review Act ("SEQRA") and 6 NYCRR 617.6(b)(3)(i), please be advised that the Town of Camillus Town Board intends to establish itself as Lead Agency for the purposes of fulfilling the SEQRA requirements relative to the proposed Town and Village of Camillus Joint Comprehensive Plan project. The project site encompasses the municipal boundaries of both the Town and Village of Camillus in Onondaga County, NY. The proposed project involves the adoption of the draft 2026 Town and Village of Camillus Joint Comprehensive Plan. The Town of Camillus Town Board is the applicant.

Enclosed for your review, as required pursuant to 6 NYCRR 617.6(b)(3)(i), is Part 1 of a completed Full Environmental Assessment Form (FEAF), that describes the proposed action in more detail. The FEAF is complete with all information available at this time. Your agency has been determined to meet the definition of an Interested or Involved Agency, as these terms are defined in 6 NYCRR Part 617.2.

In accordance with 6 NYCRR 617.6(b)(3), the intent of this letter is to initiate the coordinated review process. Involved Agencies must agree upon Lead Agency designation by June 14, 2026 (30 days from the date of this mailing). For your convenience, a Lead Agency consent form is provided at the end of this letter. Please return this form as soon as possible. If no response is received within 30 days, then the Town of Camillus Town Board will assume the role of lead agency.



May 15, 2026

Page 2

In the event that you disagree with the proposed designation of the Town of Camillus Town Board as Lead Agency for this project, or would otherwise like to provide comment, please send notice of said disagreement and/or comments to Grace DeSantis at gdesantis@bartonandloguidice.com or to the following address by June 14, 2026: Barton & Loguidice, D.P.C., 1738 Elmwood Ave, Suite 100, Buffalo, NY 14207.

Sincerely,

BARTON & LOGUIDICE, D.P.C.

Grace DeSantis
Senior Project Community Planner

Attachments: Lead Agency Consent Form
FEAF Part 1

**Full Environmental Assessment Form
Part 1 - Project and Setting**

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Adoption of the Town & Village of Camillus Joint Comprehensive Plan		
Project Location (describe, and attach a general location map): Town and Village of Camillus, Onondaga County, State of New York		
Brief Description of Proposed Action (include purpose or need): The Camillus Town & Village Boards are considering the adoption of the Town & Village of Camillus Joint Comprehensive Plan, with the Town Board intending to act as lead agency for the SEQRA process. The Joint Comprehensive Plan provides an overview of existing community conditions; establishes community goals, objectives, and action items; and identifies and describes the desired future distribution of land uses throughout the Town and Village. Thus far, the Camillus community has been invited to participate in the development of the Joint Comprehensive Plan through a survey, community workshop, open houses, and a Comprehensive Plan Steering Committee Public Hearing. The Camillus Joint Comprehensive Plan aims to help foster thriving neighborhoods, a business and retail environment that reflects local needs, a safe and efficient transportation network, and passive recreational opportunities for all ages and interests. There will be no immediate changes upon adoption of the Joint Comprehensive Plan; future projects that stem from the recommendations of the Joint Comprehensive Plan will undergo their own SEQRA assessment, as deemed appropriate.		
Name of Applicant/Sponsor: Camillus Town Board/Supervisor John Fatcherle (Camillus Town Board acting as lead agency)		Telephone: 315-488-1335
		E-Mail: jfatcherle@townofcamillus.com
Address: 4600 W Genesee Street		
City/PO: Syracuse	State: NY	Zip Code: 13219
Project Contact (if not same as sponsor; give name and title/role): Martha Dickson-McMahon, Town Clerk		Telephone: 315-488-1234
		E-Mail: mrdickson@townofcamillus.com
Address: 4600 W Genesee Street		
City/PO: Syracuse	State: NY	Zip Code: 13219
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)		
Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, or Village Board of Trustees <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Camillus Town Board, Village Board	Anticipated May 2026
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Onondaga County Planning Board Referral	
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<ul style="list-style-type: none"> If Yes, complete sections C, F and G. If No, proceed to question C.2 and complete all remaining sections and questions in Part 1 	
C.2. Adopted land use plans.	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, identify the plan(s):	
Empire State Trail and Erie Canal Trail Corridor	

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, identify the plan(s):	
Onondaga County Agriculture & Farmland Protection Plan	

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No

If Yes, what is the zoning classification(s) including any applicable overlay district?

Town of Camillus: Residential (R-R, R-1, R-2, R-3, R-4) Single Family Detached/Multiple Family, R-5 w/Public Sanitary & w/o Public Sanitary, Commercial (C-1, C-2, C-3, C-4, C-5, LBO, GBO, I); Village of Camillus: Residential (R-1, R-2, R-3, R-4), C-Commercial & PDD - Planned Development District

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? West Genesee Central School District

b. What police or other public protection forces serve the project site?

Camillus Police Department

c. Which fire protection and emergency medical services serve the project site?

Camillus Fire Department & Fairmount Fire Department

d. What parks serve the project site?

Town - Bicentennial Park, Camillus Park, Erie Canal Park, Reed Webster Park, Shove Park, Veterans Memorial Park, Warners Park, Scenic Hills Park, East Hill Park, West Colony Point Park, Optimist Field; Village - Munro Park

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres

b. Total acreage to be physically disturbed? _____ acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? Yes No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? Yes No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase I (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year

• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____

ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length

iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____

ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____

iii. If other than water, identify the type of impounded/contained liquids and their source. _____

iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres

v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)

If Yes:

i. What is the purpose of the excavation or dredging? _____

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): _____
- Over what duration of time? _____

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____

iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____

v. What is the total area to be dredged or excavated? _____ acres

vi. What is the maximum area to be worked at any one time? _____ acres

vii. What would be the maximum depth of excavation or dredging? _____ feet

viii. Will the excavation require blasting? Yes No

ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No
 If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No
 If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used; specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No
 If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No
 If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No
 If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No
 If, Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No
 If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No
 If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

• Do existing sewer lines serve the project site? Yes No
 • Will a line extension within an existing district be necessary to serve the project? Yes No
 If Yes:
 • Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No
 If Yes:
 • Applicant/sponsor for new district: _____
 • Date application submitted or anticipated: _____
 • What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No
 If Yes:
 i. How much impervious surface will the project create in relation to total size of project parcel?
 _____ Square feet or _____ acres (impervious surface)
 _____ Square feet or _____ acres (parcel size)
 ii. Describe types of new point sources. _____

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

 • If to surface waters, identify receiving water bodies or wetlands: _____

 • Will stormwater runoff flow to adjacent properties? Yes No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No
 If Yes, identify:
 i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

 ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

 iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No
 If Yes:
 i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No
 ii. In addition to emissions as calculated in the application, the project will generate:
 • _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
 • _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
 • _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
 • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
 • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
 • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No
 If Yes:
 i. Estimate methane generation in tons/year (metric): _____
 ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No
 If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No
 If Yes:
 i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.
 ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____

 iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____
 iv. Does the proposed action include any shared use parking? Yes No
 v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____

 vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? Yes No
 vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No
 viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No
 If Yes:
 i. Estimate annual electricity demand during operation of the proposed action: _____

 ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____

 iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.
 i. During Construction:
 • Monday - Friday: _____
 • Saturday: _____
 • Sunday: _____
 • Holidays: _____
 ii. During Operations:
 • Monday - Friday: _____
 • Saturday: _____
 • Sunday: _____
 • Holidays: _____

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p>
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p>
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p>
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p>
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p>
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p>
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p>
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.
 i. Check all uses that occur on, adjoining and near the project site.
 Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Aquatic Other (specify): _____
 ii. If mix of uses, generally describe:

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? Yes No
 i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
 If Yes,
 i. Identify Facilities: _____

e. Does the project site contain an existing dam? Yes No
 If Yes:
 i. Dimensions of the dam and impoundment:
 • Dam height: _____ feet
 • Dam length: _____ feet
 • Surface area: _____ acres
 • Volume impounded: _____ gallons OR acre-feet
 ii. Dam's existing hazard classification: _____
 iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
 If Yes:
 i. Has the facility been formally closed? Yes No
 • If yes, cite sources/documentation: _____
 ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____
 iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
 If Yes:
 i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
 If Yes:
 i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
 Neither database
 ii. If site has been subject of RCRA corrective activities, describe control measures: _____
 iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
 If yes, provide DEC ID number(s): _____
 iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site: _____ %
 _____ %
 _____ %

d. What is the average depth to the water table on the project site? Average: _____ feet

e. Drainage status of project site soils: Well Drained: _____ % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained: _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No
 If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100-year Floodplain? Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:
 i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site: _____

n. Does the project site contain a designated significant natural community? Yes No
 If Yes:
 i. Describe the habitat/community (composition, function, and basis for designation): _____

 ii. Source(s) of description or evaluation: _____
 iii. Extent of community/habitat:
 • Currently: _____ acres
 • Following completion of project as proposed: _____ acres
 • Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? Yes No
 If Yes:
 i. Species and listing (endangered or threatened): _____

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? Yes No
 If Yes:
 i. Species and listing: _____

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? Yes No
 If yes, give a brief description of how the proposed action may affect that use: _____

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No
 If Yes, provide county plus district name/number: _____

b. Are agricultural lands consisting of highly productive soils present? Yes No
 i. If Yes: acreage(s) on project site? _____
 ii. Source(s) of soil rating(s): _____

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? Yes No
 If Yes:
 i. Nature of the natural landmark: Biological Community Geological Feature
 ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? Yes No
 If Yes:
 i. CEA name: _____
 ii. Basis for designation: _____
 iii. Designating agency and date: _____

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? Yes No

If Yes:

i. Nature of historic/archaeological resource: Archaeological Site Historic Building or District

ii. Name: _____

iii. Brief description of attributes on which listing is based: _____

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? Yes No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? Yes No

If Yes:

i. Describe possible resource(s): _____

ii. Basis for identification: _____

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? Yes No

If Yes:

i. Identify resource: _____

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____

iii. Distance between project and resource: _____ miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? Yes No

If Yes:

i. Identify the name of the river and its designation: _____

ii. Is the activity consistent with development restrictions contained in 6 NYCRR Part 666? Yes No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name John Fatcheric Date 5/12/26

Signature  Title Town Supervisor

SEQRA LEAD AGENCY DESIGNATION

ACTION: Adoption of the 2026 Town & Village of Camillus Joint Comprehensive Plan

The undersigned involved or interested agency hereby:

- Received the coordinated review package for the above-referenced action; AND
- Consents; OR
- Does not consent

to the designation of the Town of Camillus Town Board as Lead Agency for the above-referenced action.


(Name of Involved or Interested Agency)

(Printed Name of Representative)

(Electronic/Digital Signature of Representative)

Date

Form must be received before the end of the coordinated review period: June 14, 2026

 KeyCite Yellow Flag
Proposed Legislation

McKinney's Consolidated Laws of New York Annotated

Agriculture and Markets Law (Refs & Annos)

Chapter 69. Of the Consolidated Laws

Article 7. Licensing, Identification and Control of Dogs (Refs & Annos)

McKinney's Agriculture and Markets Law § 109

§ 109. Licensing of dogs required; rabies vaccination required

Effective: October 26, 2025

Currentness

1. (a) The owner of any dog reaching the age of four months shall immediately make application for a dog license. No license shall be required for any dog which is under the age of four months and which is not at large, or that is residing in a pound or shelter maintained by or under contract or agreement with the state or any county, city, town or village, duly incorporated society for the prevention of cruelty to animals, duly incorporated humane society or duly incorporated dog protective association. Except as otherwise provided in this subdivision, a license shall be issued or renewed for a period of at least one year, provided, that no license shall be issued for a period expiring after the last day of the eleventh month following the expiration date of the current rabies certificate for the dog being licensed. All licenses shall expire on the last day of the last month of the period for which they are issued. In the event an applicant for a license presents, in lieu of a rabies certificate, a statement certified by a licensed veterinarian, as provided in subdivision two of this section, a license shall be issued or renewed for a period of one year from the date of said statement. Any municipality may establish a common renewal date for all such licenses. A license issued by a municipality that has established a common renewal date shall expire no later than the common renewal date prior to the expiration date of the rabies certificate for the dog being licensed.

(b) Application for a dog license shall be made to the clerk of the town, city, or county or, in the counties of Nassau and Westchester, incorporated village in which the dog is harbored or to the village clerk of those villages in the county of Rockland with a population of fifteen thousand or more which have elected to accept applications pursuant to the provisions of this paragraph or to the village clerk of the village of Newark in the county of Wayne upon the election of the village of Newark pursuant to the provisions of this paragraph. Provided, however, that in the counties of Nassau and Westchester, the board of trustees of any incorporated village may by resolution provide that applications for licenses shall no longer be made to the village clerk, but to the clerk of the town in which the village is situated. Provided further, however, that in the county of Rockland, the board of trustees of any incorporated village with a population of fifteen thousand or more may by resolution provide that application for licenses shall be made to the village clerk. Provided further, however, that in the county of Wayne, the board of trustees of the village of Newark may by resolution provide that application for licenses shall be made to the village clerk. Provided further, however, that in the county of Montgomery, the board of trustees of the village of St. Johnsville may by resolution provide that application for licenses shall be made to the village clerk. The governing body of any town or city or, in the counties of Nassau and Westchester, incorporated village or in the county of Rockland, those villages with a population of fifteen thousand or more which have so elected to accept applications, in the county of Wayne, the village of Newark if such village has so elected to accept applications or, in the county of Montgomery, the village of St. Johnsville if such village has so elected to accept applications may, on resolution of such body, authorize that such application be made to one or more named dog control officers of any such town, city or village. The issuance of any

license by any such officer shall be under the control and supervision of the clerk. In the case of a seized dog being redeemed or a dog being otherwise obtained from a county animal shelter or pound, such application may be made to the county dog control officer in charge of such facility. In the case of a dog being redeemed or a dog being adopted from a shelter or pound established, maintained or contracted for, pursuant to section one hundred fourteen of this article, such application may be made to the manager of such facility, provided such manager has been authorized by the municipality in which the prospective owner resides to accept such application. Such authorization shall be requested by the governing body of the pound or shelter and the granting or denial of such authorization shall be in the discretion of the municipality in which the prospective owner resides.

(c) The application shall state the sex, actual or approximate age, breed, color, and municipal identification number of the dog, and other identification marks, if any, and the name, address, telephone number, county and town, city or village of residence of the owner. The application shall include space where an owner may elect to make a contribution in support of the pound or shelter managed by the municipality where the owner resides or any organization which is contracted by such municipality to provide animal shelter services. The space for contribution shall be clearly marked and distinct with bold lettering or on a separate page, to make clear it is a voluntary contribution and not a part of the license fee. The application shall list the organization in which the contribution will be sent and may list suggested reasonable contribution amounts with an option for any amount. Municipalities may also require additional information on such application as deemed appropriate.

(d) The application shall be accompanied by the license fee prescribed by section one hundred ten of this article, the contribution, if elected by the owner, and a certificate of rabies vaccination or statement in lieu thereof, as required by subdivision two of this section. In the case of a spayed or neutered dog, every application shall also be accompanied by a certificate signed by a licensed veterinarian or an affidavit signed by the owner, showing that the dog has been spayed or neutered, provided such certificate or affidavit shall not be required if the same is already on file with the clerk or authorized dog control officer. In lieu of the spay or neuter certificate an owner may present a statement certified by a licensed veterinarian stating that the veterinarian has examined the dog and found that because of old age or other reason, the life of the dog would be endangered by spaying or neutering. In such case, the license fee for the dog shall be the same as for a spayed or neutered dog as set forth in subdivision one of section one hundred ten of this article.

(e) Upon validation by the clerk, authorized dog control officer or authorized pound or shelter manager, the application shall become a license for the dog described therein.

(f) The clerk, authorized dog control officer or authorized pound or shelter manager shall: (i) provide a copy of the license to the owner; (ii) retain a record of the license that shall be made available upon request to the commissioner for purposes of rabies and other animal disease control efforts and actions. In addition, the authorized pound or shelter manager shall send, within forty-eight hours of validation, a copy of the license to the licensing municipality within which the dog is to be harbored.

(g) No license shall be transferable. Upon the transfer of ownership of any dog, the new owner shall immediately make application for a license for such dog.

(h) Notwithstanding the provisions of any general, special or local law, or any rule or regulation to the contrary, the clerk, authorized dog control officer or authorized pound or shelter manager in municipalities having a population of less than one hundred thousand shall within five business days after the license has been validated, send a copy of the validated license to

the licensing municipality in which the dog is to be harbored.

2. The clerk, authorized dog control officer or authorized pound or shelter manager, at the time of issuing any license pursuant to this article, shall require the applicant to present a statement certified by a licensed veterinarian showing that the dog or dogs have been vaccinated to prevent rabies or, in lieu thereof, a statement certified by a licensed veterinarian stating that because of old age or another reason, the life of the dog or dogs would be endangered by the administration of vaccine. The clerk, authorized dog control officer or authorized pound or shelter manager shall make or cause to be made from such statement a record of such information and shall file such record with a copy of the license. Such records shall be made available to the commissioner upon request for rabies and other animal disease control efforts.

3. Municipalities may provide for the establishment and issuance of purebred licenses and, in the event they do so, shall provide for the assessment of a surcharge of at least three dollars for the purposes of carrying out animal population control efforts as provided in section one hundred seventeen-a of this article. Municipalities which issue purebred licenses shall remit such surcharge collected to the commissioner.

4. Municipalities shall deposit all monies collected from voluntary contributions pursuant to paragraph (c) of subdivision one of this section into a dedicated fund. The proceeds of such fund shall be properly accounted for and be given to the organization listed on the application annually. In no event shall the funds derived from voluntary contributions replace any existing funding commitments to such organizations.

Credits

(Added L.1978, c. 220, § 2. Amended L.1980, c. 714, § 1; L.1981, c. 627, § 1; L.1983, c. 356, §§ 1, 2; L.1983, c. 757, § 1; L.1988, c. 645, §§ 1 to 4; L.1994, c. 417, § 1; L.1995, c. 562, § 1; L.2002, c. 39, §§ 2, 3, eff. May 30, 2002; L.2002, c. 180, § 4, eff. Nov. 20, 2002; L.2005, c. 269, §§ 1, 2, eff. Jan. 16, 2006; L.2006, c. 86, § 1, eff. June 7, 2006; L.2010, c. 59, pt. T, § 4, eff. Jan. 1, 2011; L.2012, c. 446, § 2, eff. Oct. 16, 2012; L.2018, c. 349, § 1, eff. Nov. 5, 2018; L.2025, c. 420, § 1, eff. Oct. 26, 2025.)

Notes of Decisions (7)

McKinney's Agriculture and Markets Law § 109, NY AGRI & MKTS § 109

Current through L.2026, chapters 1 to 49, 61 to 107. Some statute sections may be more current, see credits for details.

End of Document

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