

**Town of Marcellus Planning Board
24 East Main Street
Marcellus, New York 13108**

October 4, 2021

Present: Chairperson Jerry Wickett, Ron Schneider,
Holly Tufenkjian, Mark Taylor, Chris Christensen, Scott
Stearns
Absent: Kathy Carroll
Town Counsel: James Gascon of Costello, Cooney, and Fearon
Town Engineer: Joe Durand of TDK Engineering (absent)
Codes Officer: John Houser

The Planning Board of the Town of Marcellus met in regular session in the Marcellus Town Hall for the Town of Marcellus, located at 24 East Main St. Marcellus, New York, on October 4, 2021.

SUBDIVISION -

Steve & Joyce Potucek, South Street – 2 lot subdivision

Brian Ackles, South Street – 1 lot subdivision

Mrs. Potucek explained they own the lot that is next to their existing residence. This property has a house and accessory structure on it. They would like to remove a piece of land from this neighboring property and attach it to their residential parcel. The other small piece would be created and attached to Brian Ackles residence and the residual parcel would maintain the buildings. There will be no new driveways needed. Having no issues with the proposal the applicants will move forward and submit an application at a later meeting.

SITE PLAN REVIEW –

Frederick (Fritz) Estlinbaum, Lee Mulroy Rd – site plan/area variance

The engineers had not completed the maps for the project and will submit the changes at the November meeting.

DISCUSSION –

Comprehensive Plan Update –

The Town Supervisor, Karen Pollard, advised that a meeting was held with Jerry Wickett and Dan Kwasnowski from OCP. They chose Bergman to act as a facilitator to review and modify the existing comprehensive plan. They will conduct the meeting and take minutes similar to what B & L did during the original plan. They are hoping to start early 2022.

The PB/ZBA requested a meeting with Council and invited John Houser, Karen Cotter and Karen Pollard to stay for the meeting.

MINUTES -

Jerry Wickett made a made a motion to waive the reading of the September minutes and accept as distributed. Chris Christensen seconded and the motion carried with the following vote:

Jerry Wickett - aye
Ron Schneider – aye
Holly Tuffenkjian - aye
Mark Taylor -aye
Chris Christensen – aye

Jerry Wickett made a motion to adjourn the Planning Board meeting and Scott Stearns seconded. The motion carried with the following vote:

Jerry Wickett - aye
Ron Schneider – aye
Holly Tuffenkjian - aye
Mark Taylor -aye
Chris Christensen – aye

The meeting was adjourned at 9:00 PM
Respectfully submitted,
Karen Cotter, Secretary

